



*Clarkdale, Arizona "A place that makes sense."*

## **POLICE CHIEF**

### **Job Announcement**

The Town of Clarkdale, Arizona (Pop. 4,100) seeks a community-oriented, progressive Police Chief who is ready to return to the streets part-time and be fully involved in the special quality of life of a small town.

Located in central Arizona, Clarkdale is a charming, historic town, on the banks of the Verde River and at the base of Mingus Mountain. Ideally situated above the heat of the desert and below the cold of Arizona's high country, Clarkdale enjoys a moderate year-round climate with an elevation of 3,500 feet. With easy access to surrounding National Forest lands, numerous State Parks, National Monuments, the red rocks of Sedona and numerous historic and archeological sites, residents are surrounded by scenic beauty and recreational opportunities.



Clarkdale operates under a Council-Manager form of government, with the Police Chief reporting directly to the Town Manager. Clarkdale has a reputation as a stable local government that operates with a high degree of professionalism and efficiency. Pride is taken for the productive working relationships between the Council, staff and community. The Town has 38 full-time employees, with 8.5 FTE's in the Police Department.

The desired candidate will be an experienced Police Chief who is ready to experience the rewards and challenges of leading, mentoring, training and assisting a staff of a sergeant, five officers and two civilian employees. This Chief will be experienced in managing change, overseeing occasional complex



investigations, media relations, budgeting and financial management, crime prevention and community relations programs. This position requires both a planner and a do-er with outstanding interpersonal skills.

Candidates must possess a bachelor's degree in criminal justice, public administration or related field, and 15 years increasingly responsible law enforcement experience with at least 5 years of supervisory/management experience. In lieu of a degree, the successful applicant must enroll and remain actively engaged in completion of bachelor's degree. Completion of FBI National Academy, NWU Command & Staff Course or equivalent, and/or certification as Peace Officer Standards and Training (POST) instructor is preferred.

Characteristics of this position cover a wide range of duties including significant involvement in emergency management; close liaison with the Fire District and other public safety agencies; hiring, training and discipline; budget management; fleet management and property control; AZ Public Safety Personnel Retirement System; and public speaking. At the same time this position requires a "working" chief who responds to calls, backs up officers, and takes shifts as required or desired.



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The Clarkdale Police Department has worked to foster and uphold a positive presence within the community. To that end, this position is key in promoting active involvement and participation in Town and police-sponsored events; establishing and maintaining strong relationships with businesses, schools, the Native American community, religious institutions, community service and veterans organizations, and other groups; and frequent and wide-ranging one-to-one contacts.



The salary range is \$55,000 - \$70,000 per year, DOQ. A complete job description and the required AZPOST and Town applications are available at: <http://www.clarkdale.az.gov/employment.html>.

Interested and qualified candidates should submit the required and completed Clarkdale employment application, completed AZPOST application and resume to:

Town of Clarkdale  
ATTN: Human Resources  
PO Box 308  
Clarkdale, AZ 86324

Application documents may be submitted electronically to: [Janet.Perry@clarkdale.az.gov](mailto:Janet.Perry@clarkdale.az.gov). Submittal packets will be accepted until 5:00 p.m. (MST) April 30, 2012.

**Interested and qualified candidates should initially submit the following 3 items:**

- The required and completed Clarkdale employment application,
- Resume,
- The AZPOST application,
- Cover letter, if desired.

**Prior to interviewing:** Top finalists in the process can expect to submit:

- Background investigation form,
- Lautenberg acknowledgment,
- CFCR acknowledgment,
- Signed release form authorization,
- Training records.

**Following interviews:** The selected candidate will be required to:

- Submit birth certificate with seal,
- Submit DD214 (if veteran),
- Submit LE academy curriculum.

**Upon selection:** Candidate will be required immediately to:

- Submit AZPOST waiver request,
- Successfully qualify with handgun,
- Pass AZPOST driving test,
- Pass AZPOST Physical Agility Test,
- Pass polygraph,
- Pass AZPOST medical examination,
- Pass psychological examination.

The Town of Clarkdale is an Equal Opportunity Employer (EOE), and a drug-free, smoke-free work environment.